

Recommended Template
for Submission of
Request to Register a Firm

Company Letterhead

Date:

The Chief Executive Officer
2nd Floor, Professional Centre,
11-13 Fitzblackman Drive South,
Woodbrook, Port of Spain
Trinidad and Tobago

Dear _____,

Firm Registration

The firm of _____ wishes to register with ICATT as an (auditing/practising) firm. Please find attached our firm's completed Annual Return Form as requested.

Should you require any further information and/or clarification, please contact the undersigned.

I have read and understand the guidelines to register our firm with ICATT.

Sincerely yours,

Signature:

Position:

Managing Partner

Stamp: