



The Institute of
Chartered Accountants
of Trinidad and Tobago

Guidance Note to Members Re: Reading of Auditor's Reports at Annual General Meetings (AGMs)

Issued by: Auditing & Accounting Standards Committee

Date: May 9th, 2017

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF TRINIDAD AND TOBAGO

Issued by: Auditing & Accounting Standards Committee

Date: May 9th, 2017

Guidance Note to Members Re: Reading of Auditor's Reports at Annual General Meetings (AGMs)

The ICATT Council has approved the following guidance prepared by the Auditing & Accounting Standards Committee for our members.

Section 151 of the Companies Act requires that the directors of the company shall place before the shareholders at every annual meeting of the shareholders the Report of the Auditor, if any.

While historically it has been a common but not universal practice that auditors read the Auditor's Report at the Annual General Meeting (AGM), there is no statutory or legislative requirement in Trinidad & Tobago for the Auditor's Report to be read by the auditor at the AGM.

The Council of ICATT advises that the decision as to whether or not the auditor will read the Auditor's Report at the AGM will be at the discretion of those charged with governance of the company.

The Council of ICATT encourages auditors to discuss the respective expectations of those charged with governance who may or may not contemplate the Auditor's Report being taken as read, read in full, or read in part.

Should those charged with governance determine that the Auditor's Report should be read in part, the Council of ICATT recommends that the Auditor's Opinion and Basis for Opinion be read and that any such section being read, be read in its entirety.

The Council of ICATT also advises that in the first year of change of the format of the Auditor's Report as prescribed by ISA 701, the auditor may consider, along with those charged with governance, whether a presentation to educate shareholders of the changes in structure and content of the Audit Report would be considered useful.